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29 December 1959

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Career Service Comments (Section E)
Career Preference Outline

The Career Service Board is cognizant of the need for reappraisal of ~~██████████~~ career planning in view of the change in his position and responsibilities. As a special research analyst he should devote himself to a full utilization of his research capabilities on those unique jobs to which he is assigned. If it becomes evident that his full capabilities cannot be utilized in his current assignment, joint effort should be made to correct the situation. No further training seems appropriate at this time.

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Sanitized - Approved For Release : CIA-RDP63-00314R000100360047-3
CAREER PREFERENCE OUTLINE

This Outline, when completed, is a documented description of the individual's career interests and proposed career activities together with the comments of his supervisor and his Career Service. The original will be filed in the employee's Official Personnel Folder and will serve as a guide for future personnel actions affecting him. Implementation of career preferences must depend upon the needs of the Organization.

- CONSULT ATTACHED INSTRUCTION SHEET PRIOR TO COMPLETING THIS OUTLINE -

SECTION A.		GENERAL	
1. NAME OF EMPLOYEE (Last-First-Middle)	25X1A9a	2. DATE OF BIRTH	21 Oct 1908
3. SERVICE DESIGNATION	IR	4. GRA	GS-1
5. ORGANIZATIONAL TITLE	Chief, Geography Div.	6. POSITION TITLE	Geographer
7. OCCUPATIONAL CODE	0150.01	8. OFFICE OF ASSIGNMENT	OSR/D/OG

SECTION B.		CAREER INTERESTS	
9. GENERAL TYPE OF ACTIVITY			

Directing geographic and map intelligence research.

10. SPECIFIC TYPE OF ACTIVITY (Including assignments)
A. IMMEDIATE (Within next 1 to 2 years)

Continue in my present position with training and travel when appropriate.

B. LONG-RANGE (Within next 3 to 5 years)

Continue in my present position with training and travel when appropriate.

SECTION C.		TRAINING	
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11. ORGANIZATIONAL, EXTERNAL, AND ON-THE-JOB TRAINING
A. IMMEDIATE (Within next 1 to 2 years)

Two to three more two-week courses at the University of Chicago's Summer Program in Executive Development for Federal Administrators.

B. LONG-RANGE (Within next 3 to 5 years)

An area familiarization trip through Finland, Sweden, W. Germany, Austria, Yugoslavia, and Turkey.

12. ADDITIONAL COMMENTS

Depending on circumstances, especially the international situation, at the end of five years I may want increased responsibilities, the same responsibilities or possibly I may request a voluntary demotion to branch chief level with reduced responsibilities.

I recognize that the implementation of my career preferences must depend upon the needs of the Organization. I understand that my performance, capabilities and interests will be given due consideration.	13. DATE COMPLETED 7 Mar 1958	14. NAME OF EMPLOYEE 25X1A9a
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15. RELATIVE TO CAREER INTERESTS OF EMPLOYEE

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career interest is in line with past developments and seems appropriate insofar as the foreseeable future is concerned.

16. RELATIVE TO TRAINING OF EMPLOYEE

He will shortly enroll in the Mid-Career program at the Department of State. Training objectives and specific courses will have to be re-examined after the completion of the Mid-Career course.

17. TYPED OR PRINTED NAME OF SUPERVISOR

25X1A9a

18. SIGNATURE

19. TITLE

Chief, Geographic Research, CRR

20. DATE

25 March 1958

SECTION E.

FOR USE OF CAREER SERVICE

21. COMMENTS

22. TYPED OR PRINTED NAME

23. SIGNATURE

24. TITLE

25. DATE

LEAVE BLANK

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